

Evaluation checklist for the selection of 15 direct beneficiaries

Please fill the following information

Section A - General Information

A. Name of the IBO: Federation of National Cottage & Small Industries (Bhaktapur Branch)

B. Contact address: Tripura Sunder - 8, Bkt.
 Tel No: 6616327 Fax: 0977-16616327
 E-mail: classic.bkt@onet.com.np

C. Name of the contact person (one each)
 From Executive Board: Bisho D. Ram Dyal
 From Secretariat: Moti Kesari Dyal

D. Geographical Region:

ER-M	MR-M	WR-M	MER-M	FWR-M
ER-H	<u>MR-H</u>	WR-H	MER-H	FWR-H
ER-T	MR-T	WR-T	MER-T	FWR-T

ER= Eastern Region WR= Western Region FWR= Far Western Region
 MR= Mid Region MWR= Mid Western Region

M- Mountain H- Hill T- Terai

Section B- Information for Evaluation

1. Establishment date: Year.....Month (please attach a copy of registration certificate)

 (0-3 = 3; 3-5=6; 5+years= 10)

2. Office setup (2.5 for each of the followings)

- i. Secretariat office
- ii. Telephone
- iii. Computer
- iv. Internet/ email

3. Human resource

i. Available for participation in the ECIBON Program from Executive Committee

a. Graduate - (5) ~~b. Undergraduate-~~ (3) c. English literate -(2)

ii. Available for participation in the ECIBON Program from Secretariat

a. Graduate - (5) ~~b. Undergraduate-~~ (3) c. English literate -(2)

4. Membership status

a. On the basis of number

i. More than 51 5

ii. 26-50 3

iii. Up to 25 2

b. Members' product/ service having export potential to EU market or already have working relationship with companies in the EU. (if "Yes" -5)

i. Yes ii. No

Performance of the organization

a. Program/ activities carried out by the organization over last three years - 3
(Please attach supporting document)

b. Financial capabilities (Please attach balance sheet of last three years) - 3

c. Please include your willingness to learn from the project and co-operate ECIBON Project. -2

Highly Interested.

d. How do you utilize the project's support regarding capacity building after participating as project beneficiary? -2

Utilize for smooth operation of the organization.

Section C- Other information

a. What are the future activities you are planning for next three years?

(Please add additional sheet if required)

Refer Sheet Attached

b. What is the potentiality in terms of trade and commerce of your region?

(For example Pokhara= Tourism, Ilam = tea etc.)

Tourism, Handicraft

Score Sheet

Q. No.	Score
1	
2-i	
2-ii	
2-iii	
2-iv	
3-i	
3-ii	
4-a	
4-b	
5-a	
5-b	
5-c	
5-d	
Total	